



St Michael's Church Minutes of the PCC Sept 19th 2016 in the WCC at 8pm

Attendees: Revd Derwyn Williams (Chairman), Peter Mannings, Philip Smith, Rob Klincke, Mike Ashwood, Peter Rixson, Graham Savage, Chris Hooper, Terry Pigram, Margaret Fox, Roger Sudbury, Vivienne Emmett, Margaret Webb, Graziana Maddalozzo, Rosemary Thomson, Ailsa d'Almeida (Minutes Secretary)

1. Apologies

Angela Barton, Revd Emily Davis, Alasdair Evans, Heather Johns

2. Minutes of previous PCC

Minutes from meeting held on 16th May 2016 were reviewed, approved and signed.

3. Matters Arising

Garden of Remembrance – dedication of the garden will be happening on Sunday 25th September by the Arch Deacon following 10am Parish Communion
PCC Governors have been reported and will begin this term

4. MAP (Mission Action Planning)

Breakout sessions held to create suggestions for the 3 core areas identified. PCC (and other groups and committees) to think of areas of focus and assign task owner.

ACTION : PCC, Groups and Committees to take time to think of suggestions and complete the forms supplied. Share with Revd or Wardens once complete.

5. Bell Tower

Possible bell tower renovation has been suggested by Dick Prime. Bell Frame dates back to 1820 and are in a wooden frame, there are tuning issues due to the way in which the bells are hung making them difficult to ring. 3 options were reviewed and Dick has proposed taking up the Nicholsons Engineering quote which looks at a new metal frame placed lower in the tower with a floor for ringing underneath. There is no impact to the clock in this proposal and the three smallest bells will be recast. This quote has been endorsed by the bells advisor. The costs are estimated as £107k for the bell tower work with additional building, carpentry and electrical work c.£35k bringing total estimate to £150k including architect fees. Timings for the project to start, due to recent fundraising for organ and roof, are suggested to be 2018 at the earliest. Dick Prime's son in law Nick Hughes would be overseeing the project. There are three next steps upon approval from PCC:

- a) If PCC in agreement, proposal to be issued to DAC
- b) Dick and Nick to speak with fabric and finance committee regarding finer details
- c) Dick to begin exploring fundraising and grant options

PCC members raised questions around project manager and if left unrepaired if further deterioration expected. Although it can't be confirmed, degradation is expected over 5 years.



ACTION : Clarity required on if Nick Hughes will project manage all work inc carpentry and electrical. Dick and Nick to be invited to PCC in Feb 2017 for a chance to provide all clarifications as required

The proposal was put forward by Philip Smith and seconded by Chris Hooper. All 15 PCC attendees unanimously approved.

6. Projector Screen

Original proposal was not approved. Subsequently Roger has revised the proposal to be a simple pulley mechanism that uses the openings in the rood screen to lift and lower the projector screen (secured by weights). When not in use the screen will be stored aside. Proposed by Roger Sudbury and seconded by Chris Hooper to receive the proposal. PCC attendees voted 14 in favour and 1 against. The Chairman thanked Roger for his time and generosity in offering to self-fund the project costs as a donation to the Church.

7. Group Reports

Social – received with thanks to Pam and key dates noted

WCC - received with thanks to Phil. Noted that group leaders are not aware of the safety procedures for the WCC. Looking to receive St Joseph's information to utilise. Roger added that acoustics for the hall were being investigated. The Chairman confirmed Phil as resigning from the WCC Joint Committee and therefore a 4th person is required to join the committee

ACTION : PCC members to consider if they would like to join the WCC Joint Committee

Pastoral – received with thanks to Pauline. There will be another Baptism party inviting the 26 families of those Baptised last year on 16th October 3-5pm. Chris Hooper made a suggestion that the request for drivers for the Company on Sunday lunches could be extended out to beyond PCC members e.g. other group/committee participants

Education – Peter confirmed that no notes had been shared from the last meeting in July. Noted that Youth Group members are to be encouraged to be servers

Worship & Music – received with thanks to Graham. The Chairman confirmed that Richard Carr will be joining him to recruit for Junior Choir in assembly. Key dates noted

Finance – received with thanks to Graziana. Confirmation that VAT has been received back on the invoice for the Organ. For the heating project this is being analysed for items that can have VAT claimed back. Gift aid contributions are also under analysis. Graziana confirmed that budget vs actual is very close. The stewardship appeal will happen but is TBC

ACTION : CCTV costs to be amended from £200 to £700; funding from Friends of St. Michael's to be sought

Fabric - received with thanks. Signage to the WCC proposal has gone back to the Council. CCTV is being planned following the break in, there will be two cameras; one at the existing location and one in the north porch. Proposed by Phil to go to the DAC, seconded by Rob and unanimously supported by the 15 PCC attendees. The Town Council renovation of the George Duckett Tomb was sent for faculty to process at no cost to the Church. Proposed by Phil, seconded by Peter Mannings and unanimously agreed by the 15 PCC attendees. The Council have provided a notice of works and consultation for renovation at the Boar's Head via the Fabric Committee. The deadline for response is 7th October. Concerns around access for congregation, weddings and funerals has already been cited. **ACTION** : Phil has the



papers if anyone would like to see them and provide feedback. As the storage space above the parish office has been cleaned out, anyone wishing to use this space for storing items must check with Rosemary or Phil before doing so

Outreach - latest meeting was cancelled and is being re-arranged

Deanery Synod - Peter Rixson has to provide comments on the deanery map which will be presented to the Diocese in December. Living God's Love will be on 4th October, culminating in an evening service at 7pm. There will be a Deanery Eucharist at Holy Trinity on 30th November

ACTION : If anyone can help with the set up in the daytime with the visits from the Deanery and the Church Schools please advise. Also please attend the evening service if possible. Display boards were found as part of the clean up and can be used for the displays for the Schools. Please give any comments on the MAP to Peter Rixson

Mother's Union – report received with thanks

Charities - report received with thanks

8. AOB

Roger discussed the upcoming Remembrance Service that occurs around the War Memorial. The acoustics, due to environmental noise, make it hard for congregation to hear. Roger proposes a battery operated PA system c.£100/Maplins and all PCC agreed in principle

ACTION : Roger to define a precise proposal for a standing committee as no PCC due before the event date. Phil and Roger to take forward

9. Dates for future PCCs and APCM

PCC meetings as follows:

November 21st at WCC, 7.45pm meeting

February 13th at WCC, 7.45pm meeting

May 15th at WCC, 7.45pm meeting

APCM as follows:

April 30th at WCC, 11.40am meeting

There being no further business, the PCC meeting was closed at 21.45 with The Grace