

Windhill Churches Centre Joint Management Committee 2017

The Management Committee is made up of representatives from both St Joseph's and St Michael's Churches with Father Peter Harris and the Reverend Derwyn Williams alternating each year in the Chair. In 2017 Derwyn Williams led the four full meetings with adhoc meetings arranged as required.

Now that our Treasurer, Colin Kimmett, has been with us for over a year he has brought all our accounts in a more comprehensive and easier form to read. Funds are in good shape and both Churches contribute to the joint account with a healthy Sinking fund for any large unforeseen problems.

Precision (Risk Management/Health and Safety) annual inspection took place in February and, since this was my first time as representative, it took longer than usual (3 hours) as our Inspector insisted in explaining everything in fine detail. The Sub committee met twice later to work on points raised in the Action Plan but overall this was easily dealt with as no big issues were raised. One item was that regular Fire Drills should be held which were adhered to and Nigel Turner, one of our own committee members, met with the Fire Brigade to give a full fire risk assessment of the building. A brief instruction will be included in room hire agreements.

Other inspection reports take place regularly: external windows, boiler and heating system, building insurance, lift engineering insurance and phoenix insurance systems. Prior to our last meeting committee members undertook training in usual a manual operation of the lift if needed at any time.

The "Wash the Walls" working party in August was successful and a time of fellowship was much appreciated.

A water softener was recently installed to ease the continuing hard water problems and our two cleaners have renewed their contract for 2018 and received a small salary increase.

Locking up of the Centre was discussed towards the end of the year as risk assessment was considered relating to lone working: dark conditions, persons loitering in the vicinity of the WCC. St Joseph's are responsible for 3 evenings a week whilst we lock up on 4. It was agreed that the situation would be better served by having two people to work together each evening and we have recruited enough volunteers (8) so that 4 teams will work in twos and undertake a week at a time. Derwyn has drawn up guidance notes as personal safety is paramount. Nigel Turner is to meet shortly with the team to work out logistics for 2018.

Our own Hall is being used more and more for regular evening hirers, plus baptism and celebration parties and daytime educational needs. This is all bringing in extra finance which is necessary to ensure we are making the best use of our Hall for ourselves and the wider community.

Rosemary Thomson WCC Joint Management Committee